

July 2023

## INSPECTORS' CIRCULAR

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### 1. Minutes of Inspectors' Meetings 2021 & 2022

The two sets of minutes will be circulated. Inspectors must ensure that they know what decisions were made.

(Inspectors must for instance take note that the recommended scrotum size was changed in the 2022 minutes.)

### 2. Know Your Breed Course and Senior Inspectors' Meeting 2023

Kindly diarise these dates. The Senior Inspectors' Meeting (2 August 2023) and the Know Your Breed Course (3 August 2023) will include a practical exam for junior inspectors. It will be held at Dave Mullins's at Kenton-on-Sea. (1 August 2023 Marge Harvey Production Sale).

Senior Inspectors that MUST attend this meeting to continue to inspect: Dave Mullins, Merensia Groenewald, Alwyn Marx & Russel Clark.

Senior inspectors must kindly take note that it was expected of them to attend the practical session of the juniors and not just the senior meeting.

### 3. Seniors that may inspect

The list of seniors that may inspect is attached, as well as the list of juniors.

### 4 Tuli Inspection

#### 4.1 Tuli Logix Inspection Form

Council designed a Tuli specific form that was programmed in Logix. The Logix inspection list should be drawn and NOT the Logix Inspection List with rejection codes. (Even though the Society utilises rejection- & good codes the Tuli specific inspection format on Logix is the general inspection list.) Members and inspectors that do not know how to draw their own inspection lists, must request in time a list from [marietjiec@studbook.co.za](mailto:marietjiec@studbook.co.za).

### 4.2 Bulls 18 Months & Female Animals 12 months

Remember that bulls may not be inspected before 18 months of age and female animals are still inspected at 12 months of age.

### 5. Rejection- & Good Codes

Council revised the rejection codes and good codes were added. The codes in use are dated 13 March 2023 and is also available on the webpage. Kindly use the codes during inspection.

### 6. Rejection- & Good Codes clipboard

Inspectors can order from the Office a clipboard with the rejection codes in Perspex (R350.00) or as a vinyl sticker on a clipboard (R190.00). A minimum of ten orders of each is necessary, before the supplier will have the orders manufactured. Members will be invoiced.

Orders must reach the office not later than 4 August 2023.

### Example



### 7. First Acceptance Form

Council revised the form and the form to be used is dated 14 February 2023 and is also available on the webpage under documents.

### 8. Sale screening Form

Council revised the form and the form to be used is dated 14 February 2023 and is also available on the webpage under documents.

### 9. Juniors not present at a screening

Junior inspectors will not be allowed to attend a screening before a sale, due to the time factor and Council were of the opinion that this was not the place to discuss animals in detail.

### 10. Sale Rules

Council revised the rules and the rules to be used is dated 6 February 2023 and is also available on the webpage under documents.

### 11. Claim Form

Inspectors must send their claim form to the

Office. At the 20<sup>th</sup> of each month, the Office draws a Logix inspection list and will invoice the member according to the list only for the Society levies if the inspector did not send in a claim form. ~~Inspectors must kindly take note that especially with the year ending on 30 June 2023 all forms should reach the Office at the latest on 7 July 2023.~~ Kindly find the claim forms (first inspection, screening and yearly inspection) attached.

## 12. First Inspections

Inspectors must use the first inspection claim form for first inspections and must assess before the inspection whether the member qualifies for a first inspection. Members do not pay for first inspections. Therefore the claim codes on the form is different.

## 13. Animals not approved

Inspectors must kindly write on the claim form how many animals were not approved as members were not levied breed promotion levies for animals not approved.

## 14. Inspection App

Inspectors can utilise the Logix Inspection App on their cellphone/ laptop and the log in code and password must be requested from Herman Labuschagne.

Council recommended that senior inspectors use the app while the junior inspector do the paperwork as backup for the first phase of this new format.

It remains the choice of the inspector whether he wants to do it electronically or on paper. The app works offline on farms with no signal, but the inspection list should be downloaded while the inspector still has signal.

## 15. Junior inspectors to inspect with

Council requests that as far as is possible junior inspectors be invited to inspect with that they can obtain the necessary experience.

### 15.1 Report about a Junior by a Senior

Senior inspectors must hand in reports on the Junior inspector regarding his/ her progress as an inspector.

### 15.2 Proposal for promotion of a junior by a senior

The senior inspector must send a written recommendation to Council proposing the promotion of a junior inspector to senior. Council will discuss this at the next Council Meeting.

### 15.3 Promotion Guideline

Junior inspectors must take note of the procedure to be promoted to a senior inspector:

Promotion is not automatic. A Senior inspector(s) with whom you have inspected, must recommend you to council to be promoted to a senior inspector.

The rules are as follows:

1. Firstly the junior theory- and practical examination must be completed successfully.

2. Then you must complete at least three inspections with a senior and WHEN he/ she is satisfied, then he/ she may recommend you to council as a senior inspector.

This may take from ten to 100 inspections.

3. After a positive council decision, you again have to complete a practical examination successfully, after which you will be a full-fledged senior inspector.

Thereafter you must attend at least every second practical course and physically participate, to maintain your status as a senior inspector.

### 15.4 Current Inspectors' List

The current inspectors' list will be circulated and is also available on the webpage under The Society Documents.

### 15.5 Inspectors' List with course attendance

The inspectors' list with course attendance is available from the office.

### 15.6 Stud Book inspector's code

Senior Inspectors must complete their inspector's code as it appears on their Stud Book inspector's certificate.

## 16. Tuli Management Book

The book is being revised and the new edition will be circulated to every breeder and inspector electronically and will also be placed on the homepage of the webpage.

Council decided that, because the management book are updated often, the Society will only distribute it electronically. Members are invited to order a printed form of the management book at R73.00 plus courier cost of R159.00. Members will be invoiced.

## Example of the previous printed format



## 17. Tuli Bye Laws

The bye-laws can be downloaded at The Society Documents Inspectors Course Manual Section B.

## 18. Forms on the webpage

All forms are available on the webpage under The Society Inspectors as well as The Society Documents.

## 19. Inspection Council Member

The inspection council member for this term is Dave Mullins and all inspections must be arranged through him, or be communicated to him.

## 20. Inspectors' Manual

The Inspectors' Manual for the junior theoretical examination is available on the webpage and from the office.

## 21. Inspectors' Ethical Code

The ethical code was amended and all inspectors must please sign the code. The office will circulate it to the inspectors.

## 22. Circular

It is important that inspectors read the Society circulars, seeing that Council changes breed standards and rules and this document is where breeders are informed accordingly. All circulars are available from the Office or the English versions on the webpage under The Society Documents Circular.